



Google AI Integration for Legal

Course description

Learn how to leverage Gemini, NotebookLM, Gemini Enterprise, and Gemini Gems to streamline legal research, contract review, compliance analysis, policy drafting, and legal operations. Discover practical AI-powered techniques that help legal professionals reduce manual effort, improve accuracy, mitigate risk, and accelerate legal decision-making while maintaining compliance and governance standards.

The course also explores Gemini Enterprise for automating legal workflows, compliance activities, document reviews, and legal research processes. Learners will gain practical experience building AI-assisted legal workflows and discover how custom Gemini Gems can support standardized legal analysis, policy creation, and case preparation.

- Course level: Intermediate
- Duration: 1 day

Activities

This course includes instructor-led training, legal use case demonstrations, scenario-based learning, guided ai workflows, compliance and risk analysis exercises, legal research workshops, interactive discussions, and best practice reviews to reinforce learning.

Course objectives

In this course, you will learn to:

- Accelerate legal research and document analysis using AI.
- Summarize contracts and legal documents efficiently.
- Draft legal communications and policy content.
- Analyze regulatory and compliance requirements.
- Create source-grounded legal knowledge repositories.
- Automate legal review and compliance workflows.
- Build custom legal AI assistants using Gemini Gems.
- Generate evidence-based legal insights and recommendations.
- Apply AI responsibly within legal and compliance environments.

Key features

- AI-Powered Legal Productivity
- Gemini for Legal Workflows
- Regulatory and Compliance Analysis
- NotebookLM for Legal Knowledge Management
- Legal Workflow Automation
- Gemini Enterprise for Advanced Legal Operations
- Custom Legal AI Assistants
- Responsible AI for Legal Functions

Intended audience

This course is intended for:

- In-House Counsel
- Paralegals
- Compliance Officers
- Contract Managers
- Legal Operations Specialists
- Legal Support Staff
- Policy Writers
- Legal Analysts

Prerequisites

We recommend that attendees of this course have:

- Basic familiarity with Google Apps.
- Google Workspace skills.
- Familiarity with Gemini.
- Basic NotebookLM knowledge.
- Basic Gemini Enterprise knowledge.
- Understanding of legal terminology.
- Familiarity with contract structures.
- Knowledge of regulatory compliance principles.

Products covered

- Gemini for Google Workspace
- Google Gemini
- NotebookLM
- Gemini Enterprise
- Gemini Gems (Optional)

Course outline

Module 01 - Prompt Guidelines

- Prompt Structure
- Prompt Engineering Best Practices
- Prompt Optimization Techniques
- Legal AI Interaction Strategies

Module 02 - Gemini for Workspace Integration

- Triage and Initial Contract Summary
- Drafting Standard Legal Letters
- Legal Data Analysis and Trend Identification

Module 03 - NotebookLM Enterprise Integration

- Regulatory Research Knowledge Base
- Compliance Gap Analysis

- Case Law Research
- Source-Grounded Legal Insights

Module 04 - Gemini Enterprise Integration

- Client Deposition Preparation
- Contract Review and Follow-Up
- Contract Clause Discovery
- Anomaly Detection
- Legal Workflow Automation

Certification details

Participants receive a course completion certificate upon successfully attending the training program.

FAQs

Who should attend this course?

This course is designed for legal professionals looking to improve legal research, contract management, compliance analysis, and legal operations using AI.

Is prior AI experience required?

Basic familiarity with Gemini and NotebookLM is recommended, but advanced AI expertise is not required.

What legal use cases are covered?

Contract review, legal communications, regulatory research, compliance analysis, deposition preparation, policy drafting, and legal workflow automation.

Is this a hands-on course?

Yes. The course includes demonstrations, practical exercises, and real-world legal scenarios.

What AI products are covered?

Gemini, Gemini for Google Workspace, NotebookLM, Gemini Enterprise, and Gemini Gems.

Will I learn how to create legal AI assistants?

Yes. Participants learn how to build custom Gemini Gems for contract analysis, policy creation, and case preparation.

How long is the course?

The course is delivered in a 3-hour instructor-led format.

What business benefits can legal teams expect?

Legal teams can reduce review time, improve compliance monitoring, accelerate research, automate repetitive legal tasks, and enhance decision-making through AI-powered workflows.